

# Neighbourhood Houses Victoria

Connecting  
Victorian  
Communities

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Neighbourhood  
Houses Victoria

ANNUAL REPORT  
2021-22



“We have all known the **long loneliness** and we have learned that **the only solution is love** and that love comes with **community**.”

**Dorothy Day,**  
American journalist and social activist



Neighbourhood Houses Victoria acknowledges the Traditional Owners of Country throughout Victoria, their diversity, histories and knowledge, and their continuing connections to land and community. We pay our respects to Aboriginal and Torres Strait Islander Elders and community members, past, present and emerging.

*Always was, always will be, Aboriginal land.*

## Contents

|                      |    |                     |       |                    |       |
|----------------------|----|---------------------|-------|--------------------|-------|
| Who We Are           | 4  | From the Minister   | 12    | From our Treasurer | 30    |
| Strategic Plan       | 5  | Advocacy            | 14    | Financial Report   | 31-47 |
| Our People           | 6  | Our Year In Numbers | 15    | Acknowledgements   | 49    |
| From our President   | 8  | Highlights          | 17-22 |                    |       |
| From our Interim CEO | 10 | Our Awards          | 23-25 |                    |       |
| From our CEO         | 11 | House Stories       | 26-29 |                    |       |

### Linking our work to the global goals



NHVic is committed to highlighting how the work of neighbourhood houses contributes towards progressing the United Nation’s 17 Sustainable Development Goals (SDGs). We want to demonstrate that local community development work has a global impact— everything we do is part of a bigger picture!

Throughout this report, you will see the following icons displayed where the Global Goal is relevant to the work being described. To find out more about the SDGs, visit [globalgoals.org](https://globalgoals.org)



# Who We Are

Neighbourhood Houses Victoria is the peak body for the neighbourhood house sector, representing a membership of close to 400 independent, community-based organisations across Victoria.

We are a trusted source of:

- strategic leadership
- state-wide advocacy
- advice and information
- timely research and data analysis
- professional development
- sector promotion



## Our vision

Strong, safe and vibrant communities that value diversity and gender equity.



## Our mission

Support Victorian neighbourhood houses in the ongoing development of vibrant, inclusive and connected communities through effective community development.

# Strategic Plan

With our new CEO joining us, we've decided to take some more time with our Strategic Plan to better align it with the needs and goals of the sector.

Our team is working hard to produce a plan that will grow sustainably and work harder for the Houses we represent.



Nicole Battle (former CEO) at the opening of Japara Neighbourhood House's Garden of Contemplation

# Our People

## Board

|                         |                                                        |
|-------------------------|--------------------------------------------------------|
| <b>President</b>        | Shima Ibuki - Prahran Community Learning Centre        |
| <b>Vice President</b>   | Greg Ferrington - Wyndham Park Community Centre        |
| <b>Treasurer</b>        | Vicki Coltman - Ballarat Neighbourhood Centre          |
| <b>Secretary</b>        | Elizabeth Bonner - Cloverdale Community Centre         |
| <b>Ordinary Members</b> | David Pearce - West Footscray Neighbourhood House      |
|                         | Jan Phillips - Mooroopna Education and Activity Centre |
|                         | Jennifer Keerie - Milpara Community House              |
|                         | Maree Cullinan - Balla Balla Community Centre          |

## Staff

|                                                  |                     |
|--------------------------------------------------|---------------------|
| <b>Chief Executive Officer</b>                   | Keir Paterson       |
| <b>Chief Operating Officer</b>                   | Cameron MacRae      |
| <b>Area Support Manager</b>                      | Christine Zubrinich |
| <b>Business Support Specialist</b>               | Victoria Larsson    |
| <b>Communications Specialist</b>                 | Brittany Prentice   |
| <b>Human Resources Manager</b>                   | Sonya Davis         |
| <b>Financial Inclusion Associate</b>             | Lee Kerr            |
| <b>Finance Officer</b>                           | Misa Le Vo          |
| <b>First Nations Community Education Liaison</b> | Kathryn Coff        |
| <b>Local Manager</b>                             | Izalde Bensch       |
| <b>Local Manager</b>                             | Mary Francis        |
| <b>Policy and Research Manager</b>               | David Perry         |
| <b>Project Manager (Carers)</b>                  | Kristine Rawlinson  |
| <b>Project Manager</b>                           | Melinda Spiteri     |
| <b>Special Projects Officer</b>                  | Emily Harnett       |
| <b>Chief Executive Officer*</b>                  | Nicole Battle       |
| <b>Communications Manager*</b>                   | Petro Tsalikis      |
| <b>Communications Officer*</b>                   | Emma Wordsworth     |



Cameron MacRae (COO) and Victoria Larsson (Business Support Specialist) at Creeds Farm Living and Learning Centre's Open Day



Charlie Helyar (House Manager) with community members at Horsham Neighbourhood House



**As I write my report, I reflect back on a year that feels somewhat disjointed and contradictory. I would not be surprised if many others feel the same.**

We know that many managers and staff in the Neighbourhood House sector have not had a break since COVID-19 and continue to support their communities in a myriad of different ways. The landscape has changed with staff shortages, burnout, funding fatigue and tech challenges around hybrid teaching and meetings as people negotiate their health and confidence re-emerging or not, from isolation.

But at the same time COVID-19 and the world after COVID-19 has helped Neighbourhood Houses to demonstrate strengths with the ability to change – and this has not gone unnoticed. A higher profile means better recognition which allows us to more effectively address funding inequity and gives us the opportunity to seek and be awarded partnerships like the Power Saving Bonus and the Carers Employment

Pathway Project. As well as the funding that comes with these partnerships, Houses have the opportunity to engage more widely with their community as well as offering additional benefits to their existing members and students.

From a Board perspective, the year has been busy. We are fortunate to have a Board that feels unified and cohesive. I am incredibly grateful to Vicki Coltman, Treasurer; Greg Ferrington, Vice President; Liz Bonner, Secretary; and general members David Pearce, Jennifer Keerie, Maree Cullinan and Jan Phillips who filled the casual vacancy with the resignations of Helen Rodd and Sandy Joffe.

Because resignations mid-term from Board members are unusual, the Board commissioned Kathy Syben from Aspect HR Consulting to undertake a culture review that included interviews with the Board, exiting CEO and the two outgoing members. It was a very useful exercise that delivered reassurance around the remaining Board and its members' alignment of purpose, in addition to highlighting work that we need to do.

In her conclusion, Kathy Syben wrote: "Board Members showed an energy, vibrancy and commitment to supporting and strengthening the sector and offered some great insights. There is a tremendous

opportunity ahead for NHVic. More than ever, the community will look to Neighbourhood Houses for support as inflation bites and both world and local events see people needing a helping hand."

However the report also identified key challenges:

"Human communication is fraught with complexity. The room for misinterpretation, miscommunication, and misunderstanding looms large. While human dynamics played a large part in the issues, I believe there are three other significant contributors. These are:

- Structure and governance, both of which make accountability and clarity difficult
- Lack of clarity in relation to NHVic's purpose, values and strategic objectives
- A perceived threat to the status, autonomy and security of the networker role.

Professionally, personally and as President of NHVic, my stance is to welcome opportunities to do better.

After the report, the Board made a commitment to address the need for better structure and governance, and an earlier Strategic Planning exercise will be supplemented by another session.

A subcommittee of Board members with the new CEO Keir Paterson and the COO Cameron MacRae were very happy to meet with networker managers to improve the ways in which we can better work together to benefit and strengthen the sector. I am pleased that regular meetings have been established and are progressing well. Thank you to everyone involved in those meetings for your cooperative and collaborative approach.

Of course, another big piece for the Board was the recruitment of a new CEO after Nicole Battle left.

Nicole will be remembered as a pivotal leader of NHVic. Nicole was a strategic, active and achieving leader. She was a proponent and agent of change who transformed the agency of NHVic. Nicole built and led a highly effective team that boosted support to the sector as well as effectively lobbying on its behalf.

After receiving Nicole's resignation, the Board engaged Community Consulting Australia to assist us with recruitment of our next CEO. The position was obviously sought after and highly contested – as evidenced by the number and caliber of applications.

We were pleased to offer the CEO role to Keir Paterson whose background in community,

leadership, strategy and financials made him a standout candidate. In his interview, Keir said this was his dream job and in watching his approach and the ways in which he understands and is passionate about the sector, I feel Keir was the right appointment.

Cameron MacRae, our COO, acted as CEO in the time between Nicole's departure and Keir's commencement. What can I say about Cameron – other than it was equally impressive and a pleasure getting to work more closely with Cameron! We are all indebted to Cameron and his team for pulling together to work without a CEO and without plateauing in any way NHVic's work, education, advocacy and practical help on the ground. Cameron and David Perry initiated the successful NHCP permanent funding campaign and are now addressing ACFE funding and the issues around the provision of childcare experienced by many Houses. Thank you to the rest of the team: Sonya, Kristine, Melinda, Christine, Misa, Victoria, Brittany, Lee, Emily, Mary, Izolde, Kathryn and Petro & Emma both of whom left us during the year.

NHV Assist continues to provide HR and IR support and I thought I would mention it here because I am often asked about it. NHV Assist was established to minimise legal risk to NHVic when responding to HR and IR

matters. It is a separate entity to NHVic with a separate Board and is on the way to being financially self-sufficient. It responds to widespread feedback across the sector that there were no HR and IR specialists who were providing accurate, tailored and timely response to Neighbourhood Houses.

All Board members welcome the opportunity to support you so please don't hesitate to email or call us if we can help.

It's been a year of mixed experiences but at the same time many achievements. Thank you and well done everyone – it's a privilege to be part of this incredible sector.

### Shima Ibuki

President  
Neighbourhood Houses Victoria



## From our Interim CEO

**As with the year before, the 2020-2021 year presented the sector with significant challenges as the world continued to experience the impacts of the global pandemic. We recognise the serious impact on the mental health and wellbeing of people in the sector who not only had to live through the crisis, they were there to help their community through it as well.**

One thing that has come out of the work that everyone has done through the pandemic is an increase of awareness across government departments of the value and capacity of the sector to respond to increased community needs during emergency situations. Everyone should be incredibly proud of themselves and the sector response at large throughout a sustained grinding period of the pandemic and natural disasters.

I would like to acknowledge the work of the staff and board at NHVic throughout this period as well. They have supported the members throughout these difficult times unwaveringly. The staff particularly have supported ongoing projects such as the Power Saving Bonus through DELWP, No Interest Loans support with Good Shepherd, the Multicultural Digital Inclusion Project with DJPR, Science Week with the Royal Society of Victoria and Museums Victoria as well as Law Week supported by the Victorian Law Foundation, the Carers Employment Pathway with DFFH and the ongoing Safe Seats Safe Kids project with KidSafe Victoria. These projects, and more, will continue into the next year and hopefully further and have been a great success for members and their communities with a huge number of Neighbourhood Houses participating in them.

A big thank you to outgoing CEO Nicole Battle for her leadership and dedication to the sector over the past 4 years, Nicole will be missed by NHVic Staff, Board and the Sector at large and she leaves a lasting legacy of professionalism and dedication within the NHVic Team. We also are sad to see Petro Tsalikis and Emma Wordsworth leaving NHVic,

both have done amazing work with Petro's communications work being transformative and his last act for the sector being the brand refresh that adorns this very report. Equally, Emma's work has been amazing and the profile and appearance, particularly to the National Peak, The Australian Neighbourhood Houses and Centres Association (ANHCA) has been incredible. All three have taken up amazing new opportunities and we wish them all the very best. We also welcome our newest communications team members Brittany Prentice and Jenny Woang.

Lastly, the coming year brings significant challenges with the NHCP uplift attained in 2018 under review and advocacy from the sector has begun already to secure funding into the future and to pursue better terms for the NHCP as a longer term goal of sustained advocacy.

### Cameron MacRae

Interim CEO  
Chief Operating Officer  
Neighbourhood Houses Victoria



## From our CEO

**The financial year started with a COVID-19 lockdown. As I write this, many of our Neighbourhood Houses are threatened by flood or are gearing up to support communities during a severe flood.**

In the face of a challenge, Neighbourhood Houses will rise to meet it. Coming out of the COVID-19 pandemic, this is now widely recognised and appreciated. However, this commitment also comes at a cost. Like many on the frontline, many Neighbourhood House staff and volunteers are wrung out after the past two years and some are facing burnout. As incoming CEO, support for the wellbeing and personal and professional development for Neighbourhood House workers is a high priority.

It is an incredible privilege to be given the opportunity to work with and support this sector.

I joined as Neighbourhood Houses Victoria CEO in September 2022 and have been spending as much time as possible in our Houses since then. To say I'm impressed by the practical and no-nonsense way our Houses deliver for their local communities would be an understatement. They truly are the heart of our communities.

I want to take this opportunity to thank the NHVic Board, the team, and the sector as a whole for delivering strong outcomes for our organisation, sector and community under extremely challenging conditions.

You should be incredibly proud of your efforts. As the new CEO of Neighbourhood Houses Victoria, I commit to supporting these efforts and ensuring you are appropriately valued and, more importantly, resourced and funded to continue to deliver in a sustainable way.

Thank you for everything you do.

### Keir Paterson

CEO  
Neighbourhood Houses Victoria



**As Minister for Disability, Ageing and Carers, I am particularly proud of the tremendous impact that Neighbourhood Houses continue to have on our communities across Victoria.**

This year's theme of 'Connecting Victorian Communities' is extremely fitting. Neighbourhood Houses contribute so much to the social fabric of our state – by strengthening social cohesion, our communities are healthier, better connected and more inclusive.

With 400 Neighbourhood Houses across Victoria, I have seen the hard work of many Houses and teams in bringing people together through services and initiatives that directly improve the wellbeing, health, and confidence of those who participate in Neighbourhood House activities. No two Houses are the same, yet each Neighbourhood House provides a place where people can connect across ages, faiths and interests.

I would like to take this opportunity to acknowledge the leadership and responsiveness of Neighbourhood Houses Victoria

## From the Minister

as the peak body for the sector. I also extend my enormous gratitude to the teams driving Victoria's Neighbourhood Houses – the work you do makes our state a better place.

The power of Neighbourhood Houses to foster community connection has been especially important over the past three years, as our state has navigated COVID-19 and natural disasters.

These challenges have asked a lot from Victoria's Neighbourhood Houses, but again and again, they have stepped up to respond to community needs in times of crisis. This has been done with purpose and innovation – offering supports such as food relief, financial support, providing temporary shelter, and transforming into COVID-19 vaccination centres. Recently, Neighbourhood Houses in flood impacted parts of the state have provided crucial flood relief and recover support for their community.

Beyond times of crisis, Neighbourhood Houses are instrumental in providing accessible education, ensuring people from a diverse range of backgrounds have access to opportunities to learn and gain new skills.

I am often impressed by the array of adult education options on offer – from yoga classes, healthy cooking classes and group

music practice, to computer literacy and language classes, Neighbourhood Houses offer something for everyone.

The Andrews Labor Government is so grateful for all that Neighbourhood Houses gives to this state. That is why we are reaffirming our enduring support for the valuable work of these community hubs, with \$19 million in additional funding over three years and ongoing annual funding of \$6.6 million for the Neighbourhood House Coordination Program.

In 2022-23, the Neighbourhood House Coordination Program is investing record funding of more than \$42 million a year. This will go towards 400 Neighbourhood Houses, 16 Neighbourhood House Networks and the peak body, Neighbourhood Houses Victoria.

On behalf of the Victorian Government and community, thank you to every person involved in running Victoria's Neighbourhood Houses and the enormous role you play in connecting Victorian communities.

### Hon Colin Brooks, MP

Minister for Disability, Ageing and Carers



15th Birthday Celebration at Notting Hill Neighbourhood House



Hon Anthony Carabines MP at Greenhills Neighbourhood House

# Advocacy

One of the important roles for Neighbourhood Houses Victoria is to support the needs of the Houses. We asked what Houses were most concerned about, and this is what we found.

### NHCP funding

This was a common issue for the Houses, which led to our advocacy campaign earlier this year.

In 2018, after a massive advocacy campaign undertaken by the sector, the State Government made a \$21.8 million investment across four years (equating to \$5.45 million a year), in recognition of the inadequate funding for many Neighbourhood Houses and the need for additional Neighbourhood Houses to support local communities. In the recent May budget, the funding was extended – however only for two years, up until June 2024.

Thanks to the advocacy efforts of our sector as a whole, this funding has now been made ongoing, ensuring Houses can continue to support their communities.

### ACE sector

The number one concern for Learn Local providers was funding, with 54% listing it as an issue.

Funding levels, complexity and outdated processes are the most dominant themes within and between response categories. In many cases they are related in that staff time is required to address the complexity, which equates to a need for more funding.

At time of writing, actions have included:

- Formation of a campaign working group to guide a campaign to address the funding crisis leading up to the 2022 Victorian State Election
- Analysis of the Student Contact Hour funding rate to reveal a serious decline in its value over the last 15 years
- Development of an alternative funding model to cover the cost of administration as well as course development and maintenance
- Successfully lobbying to remove unnecessary barriers to participation by reducing eligibility restrictions
- Successfully lobbying to remove burdensome and unnecessary proof of identity records

- Lobbying for improved systems to streamline and modernise ACFE’s processes to allow for greater flexibility and reduced administrative work for providers

### Childcare

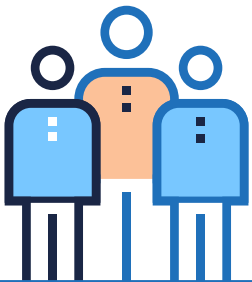
Neighbourhood Houses account for 31% of Vic registered providers. Staff shortages, financial viability and staff ratios were among the highest concerns of NH childcare providers.

This is a challenging area of advocacy, as all funding is expected to come from the Commonwealth. We’re undergoing analysis for ongoing campaign work in 2023.

Mental Health and social prescription were also common issues, with a call for better connection between MH and NH sectors to improve access for communities.

# Our Year In Numbers

1 July 2021 – 30 June 2022



## Our members

372  
Full members

29  
Associate members

20  
Local Government associate members

## Supporting our members



3,707  
registrations across  
63 online events



49  
sector updates sent out to  
keep members informed



589  
registrants across  
15 professional  
development webinars



46,096  
new visitors to the  
NHVic website



542,067  
combined reach across all  
NHVic social media platforms



The Chatty Café at Cheltenham Community Centre



Hon Colin Brooks MP and Vicki Coltman (Treasurer) at Beaufort Community House and Learning Centre



# Highlights



## The Power Saving Bonus Program has had another incredible year of results!

PSB2 ran from February 2021 to June 2022, with 226 Neighbourhood Houses participating in the program across 75 local government areas. 5,653 successful Power Saving Bonus applications were processed generating over \$1.4 million value for community members.

“Seniors have been very happy that we could help. The majority do not have computer access, many do not have email. This was an opportunity to create an email

address for them also.”  
– Vines Road Community Centre  
“I did not really use the DELWP support. The NHVic support was over and above what I expected, and I am very grateful”  
– Power Neighbourhood House

This is an incredible result, particularly due to the difficulties of running this program during the pandemic. 14% of the Houses participating reported having to close their doors due to lockdowns during this period, and 28% reported significant difficulties due to the Chief Health Officer’s directives.

PSB3 is now underway, and already breaking our previous records.

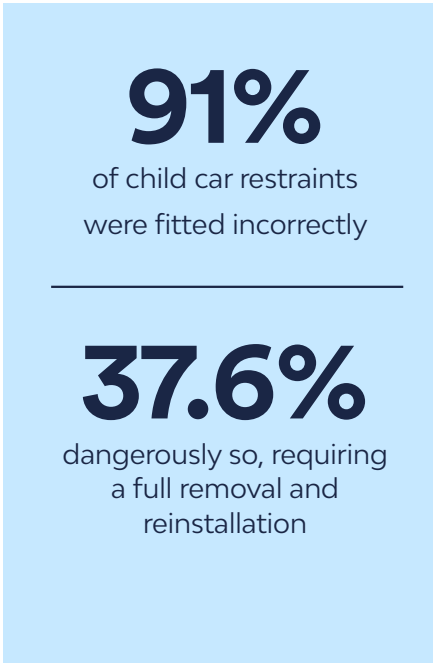
**5,653**  
successful applications processed, amounting to...

**\$1.4 million**  
in assistance to vulnerable Victorians.

# Highlights

## SSSK

The Safe Seats, Safe Kids program has been running since February 2020, providing free child car restraint fittings, checks and education to ensure parents and carers can transport safely. This partnership with Kidsafe Victoria provides an essential safety service that could otherwise be beyond the financial possibilities for young parents.



## NILs

The No Interest Loan Scheme (NILS) has provided many Victorians with assistance and support. NILS is more than loans, it's financial inclusion. A holistic financial check-up helps ensure people are making the most out of their income and advocating for their financial rights.

"It made my day to get the approval email yesterday, I couldn't have done it without your help. So a huge THANK YOU to you and your team!"

"Thank you so much for all your time and efforts I won't need the loan anymore"

"My Centrelink social worker rang me back and said she went through my file more and they are under paying me rent assistance and are back paying me \$2223."



# Highlights

## VCOSS Listening Tour

We were very proud to assist VCOSS with their **Voices of Victoria Listening Tour**. They consulted with over 200 people across 12 diverse communities. Many of the face-to-face consultations were made possible

thanks to the help of local Neighbourhood Houses.

The Tour uncovered feelings of disconnection, loneliness and exhaustion, with concerns about the digital divide and rising costs of living featuring heavily in the comments. On a more positive note, many participants felt that the pandemic had really

highlighted local community support and outreach during tough times.

The results of this tour speak to the value of Neighbourhood Houses, and offer some guidance for where our efforts will be best focused to support the community most effectively.



VCOSS Listening Tour at Bendigo Neighbourhood Hub



VCOSS Listening Tour at Whittlesea Community House



# Highlights

## Carers support

Neighbourhood Houses Victoria has partnered with Carers Victoria to provide localised support to unpaid carers through ten Neighbourhood Houses. There are over 700,000 unpaid carers in Victoria alone, and they often operate without adequate support or acknowledgement. Our incredible Kristine Rawlinson has led the project, providing insight from her lived experience and personally advocating broadly for better care for those providing care.

This has included connecting carers to a community where they can gain support, helping them build their confidence and pursue their own goals, and generally helping the carers manage their loads.

In addition to leading this project, Kristine attended various events to advocate for carers' needs and raise awareness, including a Sepsis Grand Round, discussing her family's experience.



Kristine Rawlinson (Project Manager) and her son with Hon Colin Brooks MP at the 30th Anniversary of Carers Victoria



# Highlights

## Science Week 2021

We partnered with the Royal Society of Victoria to offer grant funding for Science Week events to showcase sustainability. In 2021, we saw a total of 35 applications, with 19 of those receiving funding.

Unfortunately, Science Week was impacted by COVID-19 lockdowns but many of these Houses adapted their programs to the new conditions. Some offered their programs via Zoom or take-home packs, others postponed the sessions until restrictions were lifted. It's another incredible example of Neighbourhood Houses rising to the challenge to support their communities.

Some of the activities included:

- Eco-dyeing workshop
- Virtual workshops on bees, fungi and growing veggies
- An interactive art-piece using recycled materials
- Permaculture garden design tutorials
- VR experiences
- Nature scavenger hunt kits
- DIY chocolate face masks



National Science Week at Anglesea Community House



National Science Week at Castlemaine Community House



## Multicultural digital inclusion project

Houses participating in this project were tasked with designing and delivering digital training programs for culturally

and linguistically diverse (CALD) and other vulnerable community members living in the Inner Metropolitan region of Melbourne. Six Neighbourhood Houses participated in the program, assisting participants with access to devices or internet,

digital skills mentoring and multilingual assistance to bridge the digital divide. This project was funded by Inner Metropolitan Partnership.

## Ukraine

Neighbourhood Houses Victoria has been participating in an online forum with youth workers from Ukraine to support them through the war. This has included one-on-one support from Nicole Battle, Jane Chilcott and Ben Maroney. It has also involved regular group catch-ups, with attendees including Cameron MacRae, Greg Ferrington, Victoria Larsson and Emily Harnett.

NHVIC also donated \$5,000 through The International Federation of Settlements and Neighborhood Centers (IFS) to fund an out of country camp for youth to get away from the conflict for a while. These photos show a snippet of this camp.

One of the participants included this message:

*"These photos show the sincere emotions of the participants as they spent time together. I am also sending photos of the things we bought with your help. Many thanks to you and your colleagues for such great support!"*

We're very proud to contribute to this important cause and thrilled to see the positive outcome of this ongoing project.



Out of country camp for Ukrainian youth, sponsored by NHVIC and ANHCA



Out of country camp for Ukrainian youth, sponsored by NHVIC and ANHCA



# Our Awards



## Climate Action Winner



Mernda Community House,  
Mernda Repair Café

The Mernda Repair Café delivers information and educational workshops, recruits and trains community champions, and creates opportunities for community members to engage and socially connect.

Mernda Community House partnered with Whittlesea City Council and Sustainability Victoria, and have received glowing feedback and consistent attendance from their participants.



## Gender Equity Winner



Dallas Neighbourhood House,  
Family Violence Peer Education Project

This program was created in response to the high rates of family violence in Hume, bringing together 12 women from diverse backgrounds to be trained as Peer Educators and produce a short video, Take the First Step, to share their message.

The video has already made a direct impact, and the peer educators are continuing to support their communities and advocate against family violence.



# Our Awards



### Social Enterprise

★ ★ ★

Wellsprings for Women, Cultural Cuisines

Women in the Greater Dandenong area face significant barriers, with only 53% of women aged 15-64 in paid employment and a family violence rate 32% higher than the metropolitan average. Wellsprings for Women identified the need for support for these women to generate an income, and worked with William Angliss Institute to develop the Cultural Cuisines program.

They've been able to employ women in the community for catering jobs, and hope to open more opportunities with a food truck in the new year.





### Reducing Inequalities

★ ★ ★

Reservoir Neighbourhood House, Colour my Neighbourhood

The goal of this project was to bring art and colour to a public housing estate in East Reservoir through an intentional and integrated community development mural project. The end result: beautiful buildings, active citizens and a whole lot of joy!

Residents were consulted on the design of each House, and encouraged to suggest colours and motifs that were meaningful to them. A health worker was also present at these meetings, helping to address other health concerns for the residents.



# Our Awards



### Community Resilience winner

★ ★ ★

Yarram Neighbourhood House  
Let's Feed Them

During June and October 2021 South Gippsland was hit with storms that caused large scale destruction, flooding and extended power outages.

Yarram Neighbourhood House worked with local CFA, Wellington Shire and other community groups to reach more of their community with food and support. When they had feedback that some residents needed access to showers, and that some even felt too embarrassed to come for the services without one, they arranged 4 portable showers for people to use.





Let's Feed Them project at Yarram Neighbourhood House

# House Stories



## Stories from a Pandemic at Trentwood at the Hub

In the height of the extended stay-at-home COVID-19 restrictions in Melbourne, we invited our Community House participants, tutors and

staff to share their thoughts and experiences on life in lockdown and how it impacted their lives. These stories and poems, together with artwork from some of the children in Greythorn, are part of a community publication "Finding Connection and Resilience – Stories from a Pandemic".

# House Stories



## Life Story Book Project at St Arnaud Neighbourhood House

The Life Story Book Project allowed elderly residents of the community to publish their life stories in a memorable keepsake book, keeping their stories and experiences alive for generations to come.

Despite COVID-19 interruptions, participants have completed over 50 life story books since 2020, and provided purpose and connection for isolated seniors during the lockdowns.

Heather Stevenson (House Manager) with community members at St Arnaud Neighbourhood House

Life Story Book Project participants from St Arnaud Neighbourhood House



# House Stories



## Living Our Best Life (LOBL) at CHAOS Network

Commencing in early 2020, the CHAOS Network LOBL model of social prescribing sought to address this issue by engaging, supporting, enabling and sustaining social participation for lonely seniors.

What sets the model apart from other forms of social prescribing is that the role of the link worker is carried out by a trained volunteer community connector.

The volunteer assists the participant to discover what's available and supports them to overcome barriers to engagement. They also host a Talking Café, giving seniors an opportunity to build up their social and support networks.

In March 2022 the LOBL model was chosen by the Australian Disease Management Association as one of five exemplars of social prescribing in Australia to be included in an International atlas of social prescribing. This resulted in a commitment of funding from Equity Trustees for 2023 and

2024 to embed the model across the CHAOS Network and hopefully beyond.

The words of the participants themselves provide the most powerful description:

*"It's actually changed my life. I feel like there is a purpose to my day where before I wouldn't bother hardly getting out of bed before 2-3 o'clock."*

*"My volunteer's enthusiasm has made such a difference. I felt like a dried out sponge; she gave me the water and I've soaked it up."*

# From our Treasurer

**The audit report has been prepared by Collins & Co Audit Pty Ltd who have expressed the opinion that the report presents a true and fair view of the financial position of NHVic as at 30 June 2022.**

I am pleased to report that Neighbourhood Houses Victoria is in a very sound financial position with retained members' funds of \$469,234.

The income for the year was \$1,800,629, an increase of \$734,841 from previous financial year – due to the receipt of new project fundings: the Carers Employment Support Program, the Partner for Change – Connecting for Health Program and, an increase in fee for service offerings such as bookkeeping.

Along with the rise in income, the year's operating expenses has increased to \$1,809,435 – which is \$672,212 more than the previous year. The increase in expenditures is due to the increase in staffing to provide support to the various projects and to support additional roles including supporting the incredibly important First Nations Community Education Liaison role provided by Kathryn Coff.

Though the Victorian Government Business Support Funding and Job Keeper Support finished, NHVic has managed to meet its cost in a challenging environment. Overall, the financial year 2022 ended with a nominal deficit of \$8,806 which is a fantastic result in a challenging environment.

On the balance sheet, grants in advance shows funds held over for the Carers Employment Support Program and a small grant from Business Victoria. Prepayments are payments already spent for the Carers Employment Support but due to report. Right of Use Asset – Café Lease, and Lease Liability Café reflect the right of use and commitment toward the developing social enterprise being set up in Docklands, which will be in operation in the near future.

I extend my sincere thanks to our Chief Operating Officer Cameron MacRae and Finance Officer Misa Le Vo for their considerable skill, comprehensive knowledge, and professionalism. Thanks also to the former CEO Nicole Battle, the current CEO Keir Paterson and the staff of the NHVic team for their commitment and enthusiasm, even while they continue to work, for the most part, from home.

It has been a pleasure and a privilege to serve as the NHVic Treasurer for the last year. I thank the Board and Finance & Risk Management (FARM) sub-committee for their diligence and support. I would also like to take this opportunity to wish the NHVic Board, staff and members all the very best for the future.

**Vicki Coltman**  
Treasurer

# Financial Report

Neighbourhood Houses Victoria Inc.  
ABN 30 174 498 896  
**Special Purpose Financial Report For The Year Ended 30 June 2022**

| Contents                                             | Page  |
|------------------------------------------------------|-------|
| Board of Governance Report                           | 32    |
| Income Statement & Statement of Comprehensive Income | 33    |
| Balance Sheet                                        | 34    |
| Statement of Changes in Equity                       | 35    |
| Statement of Cash Flows                              | 36    |
| Notes to the Statement of Cash Flows                 | 37    |
| Notes to the Financial Statements                    | 38-43 |
| Statement by Members of the Board of Governance      | 44    |
| Independent Auditor's Report                         | 45-46 |
| Certificate by Members of the Board of Governance    | 47    |

NEIGHBOURHOOD HOUSES VICTORIA INC.  
ABN 30 174 498 896  
Board of Governance'S REPORT

Your Board of Governance members present the special purpose financial report on the entity for the financial year ended 30 June 2022.

Board of Governance Members

The names of Board of Governance members throughout the year and at the date of this report are:

|                |                     |                     |
|----------------|---------------------|---------------------|
| President      | Shima Ibuki         |                     |
| Past President | Angela Stathopoulos | Resigned April 2022 |
| Vice President | Greg Ferrington     |                     |
| Secretary      | Elizabeth Bonner    |                     |
| Treasurer      | Vicki Coltman       |                     |
| Board Member   | David Pearce        |                     |
| Board Member   | Jan Phillips        |                     |
| Board Member   | Jennifer Keerie     |                     |
| Board Member   | Maree Cullinan      |                     |
| Board Member   | Sandra Joffe        | Resigned April 2022 |

Principal Activities

Established in 1979, Neighbourhood Houses Victoria is the peak body for the Neighbourhood House sector. Representing a membership of close to 400 independent, community-based organisations across Victoria, NHV are a trusted source of strategic leadership, state-wide advocacy, advice and information, timely research and data analysis, professional development and sector promotion.

Significant Changes

No significant changes in the nature of the entity's activity occurred during the financial year.

Operating Results

The deficit for the year attributable to the entity amounted to \$8,806 (2021: \$123,215 - surplus).

Significant Changes in State of Affairs

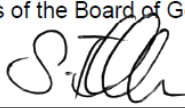
No significant changes in the entity's state of affairs occurred during the financial year.

After Balance Date Events

Board of Governance members note that the COVID-19 pandemic has created uncertainty in the Australian community. The Board of Governance is maintaining a watching brief with respect to the impact of COVID-19 and are satisfied that no matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations, or the state of affairs of the association in future financial years.

Signed in accordance with a resolution of the Members of the Board of Governance.

President



Dated and signed by:

Treasurer

  
Vicki Coltman

Dated this day: 7 November 2022

NEIGHBOURHOOD HOUSES VICTORIA INC.  
ABN 30 174 498 896  
INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2022

|                                           | 2022<br>\$       | 2021<br>\$       |
|-------------------------------------------|------------------|------------------|
| <b>INCOME</b>                             |                  |                  |
| Grants - (State) operating                | 266,996          | 258,989          |
| Contribution (members)                    | 223,403          | 165,376          |
| Sponsorship                               | -                | 9,000            |
| Conference registrations                  | -                | 4,688            |
| Fee for service                           | 264,291          | 182,932          |
| Interest received                         | 678              | 2,114            |
| Sundry income                             | 36,408           | 41,681           |
| Project income                            | 1,008,853        | 406,658          |
| COVID-19 Government Assistance Payments   | -                | 189,000          |
| <b>TOTAL INCOME</b>                       | <b>1,800,629</b> | <b>1,260,438</b> |
| <b>EXPENDITURE</b>                        |                  |                  |
| Accounting fees/merchant fees             | 3,958            | 6,265            |
| Board/governance                          | 11,404           | 10,294           |
| Member support services                   | 14,118           | 22,256           |
| Operating expenses                        | 95,114           | 83,825           |
| Depreciation and amortisation expenses    | 40,005           | 6,682            |
| Salaries and wages                        | 1,031,839        | 839,349          |
| Project expenses                          | 593,081          | 155,407          |
| Social enterprise                         | 1,678            | 12,646           |
| Finance charges on lease liability        | 9,274            | -                |
| Other expenses                            | 8,964            | 499              |
| <b>TOTAL EXPENDITURE</b>                  | <b>1,809,435</b> | <b>1,137,223</b> |
| <b>Net Surplus/(Deficit) for the Year</b> | <b>(8,806)</b>   | <b>123,215</b>   |

NEIGHBOURHOOD HOUSES VICTORIA INC.  
ABN 30 174 498 896  
STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2022

|                                                              | 2022<br>\$     | 2021<br>\$     |
|--------------------------------------------------------------|----------------|----------------|
| <b>Net Surplus/(Deficit) for the Year</b>                    | <b>(8,806)</b> | <b>123,215</b> |
| Other Comprehensive Income for the Year                      | -              | -              |
| <b>Net Surplus/(Deficit) Attributable to the Association</b> | <b>(8,806)</b> | <b>123,215</b> |

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**BALANCE SHEET AS AT 30 JUNE 2022**

|                                      | Note | 2022<br>\$       | 2021<br>\$     |
|--------------------------------------|------|------------------|----------------|
| <b>CURRENT ASSETS</b>                |      |                  |                |
| Cash and Cash Equivalents            | 2    | 656,181          | 692,262        |
| Trade and Other Receivables          | 3    | 322,352          | 57,996         |
| Prepayments                          | 4    | -                | -              |
| <b>TOTAL CURRENT ASSETS</b>          |      | <b>978,533</b>   | <b>750,258</b> |
| <b>NON CURRENT ASSETS</b>            |      |                  |                |
| Property, Plant and Equipment        | 5    | 26,456           | 27,549         |
| Right of Use Assets                  | 6    | 293,157          | 1              |
| <b>TOTAL NON-CURRENT ASSETS</b>      |      | <b>319,613</b>   | <b>27,550</b>  |
| <b>TOTAL ASSETS</b>                  |      | <b>1,298,146</b> | <b>777,808</b> |
| <b>CURRENT LIABILITIES</b>           |      |                  |                |
| Trade and Other Payables             | 7    | 151,409          | 85,638         |
| Amounts Received in Advance          | 8    | 260,330          | 110,977        |
| Provisions                           | 9    | 103,427          | 97,746         |
| Lease Liabilities                    | 10   | 37,723           | -              |
| <b>TOTAL CURRENT LIABILITIES</b>     |      | <b>552,889</b>   | <b>294,361</b> |
| <b>NON-CURRENT LIABILITIES</b>       |      |                  |                |
| Provisions                           | 9    | 4,683            | 5,403          |
| Lease Liabilities                    | 10   | 271,336          | -              |
| <b>TOTAL NON-CURRENT LIABILITIES</b> |      | <b>276,019</b>   | <b>5,403</b>   |
| <b>TOTAL LIABILITIES</b>             |      | <b>828,908</b>   | <b>299,764</b> |
| <b>NET ASSETS</b>                    |      | <b>469,238</b>   | <b>478,044</b> |
| <b>EQUITY</b>                        |      |                  |                |
| Accumulated Funds                    |      | 469,238          | 478,044        |
| <b>TOTAL EQUITY</b>                  |      | <b>469,238</b>   | <b>478,044</b> |

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2022**

|                                                   | Accumulated<br>Funds<br>\$ | Total<br>\$    |
|---------------------------------------------------|----------------------------|----------------|
| <b>Balance as at 1 July 2020</b>                  | 354,829                    | 354,829        |
| Surplus/(Deficit) Attributable to the Association | 123,215                    | 123,215        |
| <b>Balance as at 30 June 2021</b>                 | <b>478,044</b>             | <b>478,044</b> |
| Surplus/(Deficit) Attributable to the Association | (8,806)                    | (8,806)        |
| <b>Balance as at 30 June 2022</b>                 | <b>469,238</b>             | <b>469,238</b> |

NEIGHBOURHOOD HOUSES VICTORIA INC.  
ABN 30 174 498 896  
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2022

|                                                               | Note        | 2022<br>\$      | 2021<br>\$     |
|---------------------------------------------------------------|-------------|-----------------|----------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                   |             |                 |                |
| Receipts from Operating Grants                                |             | 266,996         | 258,989        |
| Receipts from Other Sources                                   |             | 1,417,952       | 1,026,605      |
| Payments to Suppliers and Employees                           |             | (1,689,424)     | (1,144,154)    |
| Interest Paid                                                 |             | (9,274)         | -              |
| Interest Received                                             |             | 678             | 2,114          |
| <b>Net Cash Generated from/(used in) Operating Activities</b> | <b>(i)</b>  | <b>(13,072)</b> | <b>143,554</b> |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                   |             |                 |                |
| Payment for Office Equipment & Office Furniture               |             | (7,497)         | (6,517)        |
| <b>Net cash (used in)/provided by investing activities</b>    |             | <b>(7,497)</b>  | <b>(6,517)</b> |
| <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>                   |             |                 |                |
| Repayments of Lease Liabilities                               |             | (15,512)        | -              |
| <b>Net cash (used in)/provided by financing activities</b>    |             | <b>(15,512)</b> | <b>-</b>       |
| Net increase/(decrease) in cash held                          |             | (36,081)        | 137,037        |
| Cash and cash equivalents at beginning of financial year      |             | 692,262         | 555,225        |
| <b>Cash and cash equivalents at end of financial year</b>     | <b>(ii)</b> | <b>656,181</b>  | <b>692,262</b> |

NEIGHBOURHOOD HOUSES VICTORIA INC.  
ABN 30 174 498 896  
NOTES TO THE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2022

|                                                                         | 2022<br>\$      | 2021<br>\$     |
|-------------------------------------------------------------------------|-----------------|----------------|
| <b>Note (i). Net cash generated from/(used in) operating activities</b> |                 |                |
| Net Surplus/(Deficit) Attributable to the Association                   | (8,806)         | 123,215        |
| <b>Non-cash flow item:</b>                                              |                 |                |
| Depreciation and Amortisation                                           | 40,005          | 6,682          |
| <b>Changes in assets and liabilities:</b>                               |                 |                |
| - (Increase)/Decrease in Trade And Other Receivables                    | (264,356)       | 30,828         |
| - Increase/(Decrease) in Trade And Other Payables                       | 65,771          | 32,590         |
| - Increase/(Decrease) in Income in Received Advance                     | 149,353         | (3,558)        |
| - Increase/(Decrease) in Employee Entitlements Provisions               | 4,961           | (46,203)       |
|                                                                         | <b>(13,072)</b> | <b>143,554</b> |
| <b>Note (ii). Cash and cash equivalents at end of financial year</b>    |                 |                |
| Cash at Bank                                                            | 656,181         | 692,262        |
|                                                                         | <b>656,181</b>  | <b>692,262</b> |

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Note 1. Statement of Significant Accounting Policies**

This financial report includes the financial statements and notes of the Neighbourhood Houses Victoria Inc., an incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

**Basis of preparation**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Australian Charities and Not for Profits Commission Act 2012 and the Associations Incorporation Reform Act 2012. The Board of Governance has determined that the association is not a reporting entity and also a not-for-profit association.

The financial report has been prepared on an accruals accounting basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the company in the preparation of the general purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

**Accounting Policies**

**a. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less.

**b. Income Tax**

The Association is exempt from paying income tax by virtue of Sections 50-50 & 50-52 of the *Income Tax Assessment Act 1997*.

**c. Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost where applicable, any accumulated depreciation.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Note 1. Statement of Significant Accounting Policies (continued)**

**c. Property, Plant and Equipment (continued)**

**Depreciation**

The depreciable amount of all property, plant and equipment is depreciated on a straight-line basis over their useful lives to the company commencing from the time the asset is held ready for use.

Leasehold Improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

**d. Employee Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

**e. Provisions**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**f. Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

**g. Revenue**

Revenue is measured at the fair value of the consideration received or receivable.

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Note 1. Statement of Significant Accounting Policies (continued)**

**g. Revenue (continued)**

**AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities**

The Association applies Australian Accounting Standards AASB 15 and AASB 1058.

AASB 15 involves the use of a five-step recognition model for recognising revenue, the steps are:

- Step 1 – Identify the contract with the customer
- Step 2 – Identify the sufficiently specific performance obligations to be satisfied
- Step 3 – Measure the expected consideration
- Step 4 – Allocate that consideration to each of the performance obligations in the contract
- Step 5 – Recognise revenue

AASB 1058 measures income by reference to the fair value of the asset received. The asset received, which could be a financial or non-financial asset, is initially measured at fair value when the consideration paid for the asset is significantly less than fair value, and that difference is principally to enable the entity to further its objectives. Otherwise, assets acquired are recognised at cost.

Where the asset has been measured at fair value, AASB 1058 requires that elements of other Accounting Standards are identified before accounting for the residual component. These standards are:

- AASB 15 Revenue from Contracts with Customers
- AASB 16 Leases
- AASB 1004 Contributions
- AASB 137 Provisions, Contingent Liabilities & Contingent Assets
- AASB 9 Financial Instruments

**Donation Income**

Donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

**Membership Revenue**

Membership revenue is recognised upon receipt of the membership subscription. The income is allocated to the financial year for which the membership subscription is received.

**Training Income**

Training income is recognised upon receipt of training fees.

**Interest Revenue**

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

All revenue is stated net of the amount of goods and services tax (GST).

**h. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

**Note 1. Statement of Significant Accounting Policies (continued)**

**i. Accounts Payable and Other Payables**

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

**j. Accounts Receivables and Other Debtors**

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from grants & sponsorships. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

**k. Leases**

At inception of a contract, the Company assesses whether a lease exists.

**Lessee Accounting**

The non-lease components included in the lease agreement have been separated and are recognised as an expense as incurred.

At the lease commencement, the Company recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the Company believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives received.

The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Company's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the Company's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

**l. Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

|                                              | 2022<br>\$     | 2021<br>\$     |
|----------------------------------------------|----------------|----------------|
| <b>Note 2. Cash and Cash Equivalents</b>     |                |                |
| Cash at Bank                                 | 656,181        | 692,262        |
|                                              | <u>656,181</u> | <u>692,262</u> |
| <b>Note 3. Trade and Other Receivables</b>   |                |                |
| Trade Receivables                            | 279,661        | 41,566         |
| Security Deposit for Rental Bond             | 25,713         | -              |
| Loan to NHV Assist Limited                   | 16,978         | 16,430         |
|                                              | <u>322,352</u> | <u>57,996</u>  |
| <b>Note 4. Prepayments</b>                   |                |                |
| Prepayments                                  | -              | -              |
|                                              | <u>-</u>       | <u>-</u>       |
| <b>Note 5. Plant and Equipment</b>           |                |                |
| Office equipment - at cost                   | 54,636         | 47,144         |
| Less accumulated depreciation                | (28,180)       | (19,595)       |
|                                              | <u>26,456</u>  | <u>27,549</u>  |
| <b>Note 6. Right of Use Assets</b>           |                |                |
| Right of use asset - café premises - at cost | 6              | 1              |
| Less accumulated amortisation                | -              | -              |
|                                              | <u>6</u>       | <u>1</u>       |
| Right of use asset - office - at cost        | 324,571        | -              |
| Less accumulated amortisation                | (31,420)       | -              |
|                                              | <u>293,151</u> | <u>-</u>       |
| Total Right of Use Assets                    | <u>293,157</u> | <u>1</u>       |
| <b>Note 7. Trade and Other Payables</b>      |                |                |
| Trade Payables                               | 49,427         | 9,249          |
| Other Payables                               | 21,165         | 10,105         |
| Accrued Expenses                             | 7,248          | 10,250         |
| GST Payable                                  | 43,863         | 41,994         |
| PAYG Withholding payable                     | 29,706         | 14,040         |
|                                              | <u>151,409</u> | <u>85,638</u>  |
| <b>Note 8. Income Received in Advance</b>    |                |                |
| Grants in Advance                            | 260,330        | 108,500        |
| Membership Fees in Advance                   | -              | 2,477          |
|                                              | <u>260,330</u> | <u>110,977</u> |

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022**

|                                             | 2022<br>\$     | 2021<br>\$    |
|---------------------------------------------|----------------|---------------|
| <b>Note 9. Provisions</b>                   |                |               |
| <b>Current</b>                              |                |               |
| Annual Leave                                | 82,495         | 75,983        |
| Long Service Leave                          | 20,932         | 21,763        |
|                                             | <u>103,427</u> | <u>97,746</u> |
| <b>Non-current</b>                          |                |               |
| Long Service Leave                          | 4,683          | 5,403         |
|                                             | <u>4,683</u>   | <u>5,403</u>  |
| <b>Note 10. Lease Liabilities</b>           |                |               |
| <b>Current</b>                              |                |               |
| Leased Liability - leased premises - café   | 6              | -             |
| Leased Liability - leased premises - office | 37,717         | -             |
|                                             | <u>37,723</u>  | <u>-</u>      |
| <b>Non-current</b>                          |                |               |
| Leased Liability - leased premises - café   | 271,336        | -             |
|                                             | <u>271,336</u> | <u>-</u>      |

**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**STATEMENT BY MEMBERS OF THE BOARD OF GOVERNANCE**

The Board of Governance has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial

In the opinion of the Board of Governance, the financial report as set out on pages 2 to 12, satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and:

- 1 a. comply with Australian Accounting Standards applicable to the association; and
- b. give a true and fair view of the financial position of Neighbourhood Houses Victoria Inc. as at 30 June 2022 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Neighbourhood Houses Victoria Inc. will be able to pay its debts as and when they fall due.

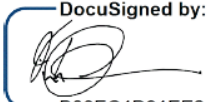
This declaration is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

**President**



**Shima Ibuki**

**Treasurer**

DocuSigned by:  
  
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**Vicki Coltman**

**Dated this**

7th day of November 2022



**Collins & Co**  
**Audit Pty Ltd**

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**NEIGHBOURHOOD HOUSES VICTORIA INC.**  
**ABN 30 174 498 896**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

**TOWARDS A VISION SHARED**

**Opinion**

I have audited the accompanying financial report of Neighbourhood Houses Victoria Inc. (the Association), which comprises the statement of financial position as at 30 June 2022, and the income and expenditure statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with the *Division 60 of Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*, including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2022 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1, the *Division 60 of Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*.

**Basis of Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. I am independent of the Association in accordance with Division 60 of the Australian Charities and Not-for-profits Commission Act 2012 and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

**Emphasis of Matter - Basis of Accounting and Restriction on Distribution**

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Neighbourhood Houses Victoria Inc. to meet the requirements of the *Associations Incorporation Reform Act 2012 (Victoria)* and the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

**Responsibilities of Management and Those Charged with Governance for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.



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#### Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.
- Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Frederik Ryk Ludolf Eksteen CA  
ASIC Auditor Registration Number 421448

Collins & Co Audit Pty Ltd  
127 Paisley Street  
FOOTSCRAY VIC 3011

Dated this 8th day of November 2022

NEIGHBOURHOOD HOUSES VICTORIA INC.  
ABN 30 174 498 896  
CERTIFICATE BY MEMBERS OF THE BOARD OF GOVERNANCE

I, **Shima Ibuki** and I, **Vicki Coltman** hereby certify that:

- (a) We are members of the Board of Governance of Neighbourhood Houses Victoria Inc..
- (b) We attended the annual general meeting of the association held on 24 November 2022.
- (c) We are authorised by the attached resolution of the committee to sign this certificate.
- (d) This special purpose financial report was submitted to the members of the association at its annual general meeting.

President

Shima Ibuki

Treasurer

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Vicki Coltman

Dated this

24th day of November 2022

# Acknowledgements

**We are very grateful to these organisations for their support.**

In particular, the following Departments:

- Families, Fairness and Housing (DFFH)
- Health (DH)
- Education and Training (DET)
- Environment, Land, Water and Planning (DELWP)

Their contribution ensures we can support our members to continue delivering meaningful outcomes for Victorian communities.



Hon Michelle Ananda-Rajah MP with Cameron MacRae (COO), Shima Ibuki (President) and Maddie Race (House Manager) at Phoenix Park Neighbourhood House



**Neighbourhood  
Houses Victoria**

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